Virtual duty stamp

### RECOGNITION OF FOREIGN

### ACADEMIC RESEARCH PHD QUALIFICATION

### *For EU and non-EU citizens residing in Italy*

To the Magnificent Rector

University of Parma

The undersigned surname name

born in on

 *(city) (country)*

codice fiscale (tax ID number) citizenship

resident in address n.

 *(comune) (provincia)*

since ……………. CAP phone …………. mobile ………. e-mail

**asks**

**the recognition of the academic qualification of Research PhD in**

attained on date at the University of

*(enter the official name of the foreign University, address and Country)*

**For the Italian academic Research PhD qualification of**

**To this purpose I attach:**

* Copy of the foreign university PhD qualification to be recognised;
* Academic Transcript issued by the competent foreign higher education institution certifying the elements and activities of the PhD course carried out as well as an indication of the number of years, or Diploma Supplement of the qualification to be recognized if issued by a foreign institution;
* Certificate of Comparability of the PhD qualification from a foreign university issued by CIMEA (Information Centre on Academic Mobility and Equivalence). Alternatively, it is possible to present a “Declaration of Value on Site” issued by the competent diplomatic delegations;
* Statement of Verification of the foreign university qualification of PhD issued by CIMEA;
* PhD thesis in PDF format, indicating the author, accompanied by a summary written in Italian or English;
* Copy of the foreign university qualification that gave access to the PhD;
* Academic Transcript of the exams taken or Diploma Supplement of the foreign university qualification which gave access to the PhD;
* Curriculum vitae/studiorum listing any further qualifications, publications, research and teaching activities, especially those carried out during the PhD course in one of the main Community languages (English, French, Spanish, German);
* ID and codice fiscale (tax ID number);

I also declare that I am aware that the procedure will begin following the payment of the contribution for the recognition of equivalence of qualifications in the amount established by the Competent Academic Bodies.

Parma, .........……………… ...............................................

 *(signature)*

**Please Note**

* The use of self-certification is regulated by art. 3 of the Presidential Decree 445 of 28/12/2000. Non-EU citizens residing in Italy can only self-certify the qualification attained in Italy.
* By official translation it is meant those carried out by foreign Embassies or Consulates in Italy, by Italian Embassies or Consulates abroad and by the so-called jurors, whose names are registered as such in the appropriate lists filed with the Courts.
* The translations carried out by local translators must in any case be confirmed by the competent Italian Delegation for the territory

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